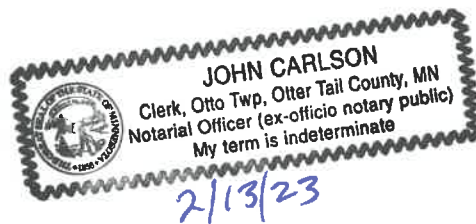


Minutes of the January 9, 2023, Regular Meeting of Otto Township Board

1. Meeting called to order by Troy Salo at 7:03 PM. Persons present were Supervisors Troy Salo, Derek Geiser, Todd Lorentz, Clerk John Carlson, Treasurer Conrad Mack, Patrol Operator Eric Bakka.
2. Gopher Bounty was paid to: No one.
3. Motion by Todd and second by Derek to approve *December* minutes with one correction and it passed.
4. Motion by Troy and second by Todd to pay checks #8236 thru #8247 in amount of \$5,123.99 for all claims and payroll in the month of *January*.
5. \$71,510.38 the actual balance in checking account before the meeting
\$0.00 the amount in CDs
\$71,510.38 in total money
\$5,123.99 Total spent this month.
6. Motion by Troy and second by Derek to approve resolution naming the Otto Town Hall as the 2023 polling place.
7. Need to get new road closed barricades. Min. Maint. road of 500th will need to be temporarily closed during the spring thaw. Discussed if any other legal methods can be used to prevent travel when closed.
8. 390th St near 470th Ave a local land owner requested potentially installing a culvert under the road to allow manure pumping from the hog barn.
9. Various upcoming meeting dates for Fire Department and EOT Association of townships were shared.
10. Received new charge card for the newly formed Lakes Community Co-op that took over the LAC.

Meeting Adjourned at 7:40 PM by Troy.

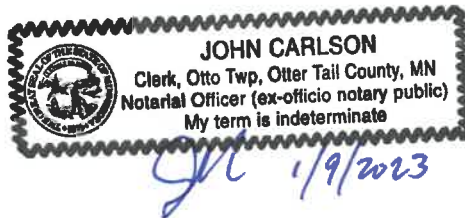


Signature of Chairman: _____

Minutes of the December 12, 2022, Regular Meeting of Otto Township Board

1. Meeting called to order by Troy Salo at 7:02 PM. Persons present were Supervisors Troy Salo, Derek Geiser, Clerk John Carlson, Treasurer Conrad Mack. *ERIC BAKKA*
2. Gopher Bounty was paid to: No one.
3. Motion by Derek and second by Troy to approve *November* minutes with one correction and it passed.
4. Motion by Troy and second by Derek to pay checks #8222 thru #8235 in amount of \$6,088.23 for all claims and payroll in the month of *December*.
5. \$70,458.49 the actual balance in checking account before the meeting
\$0.00 the amount in CDs
\$70,458.49 in total money
\$6,088.23 Total spent this month.
6. Signed Annual Noxious Weed Report.
7. Signed Annual Report of Outstanding Indebtedness. Otto Township has no bonded debt.
8. Noted 9.8% Increase in Consolidated Liability Coverage from MATIT. Reviewed coverage details.
9. Discussed 340th Dead End road which does not have a proper turn around.
10. Conrad noted a bank error of \$0.50.

Meeting Adjourned at 7:26 PM by Troy.



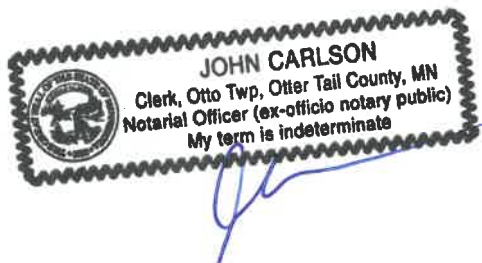
Signature of Chairman: _____

NOVEMBER 14, 2022

Minutes of the ~~October 10~~, 2022, Regular Meeting of Otto Township Board

1. Meeting called to order by Troy Salo at 7:05 PM. Persons present were Supervisors Troy Salo, Derek Geiser, Todd Lorentz, Clerk John Carlson, Treasurer Conrad Mack. BJ & Michelle Layman.
2. Gopher Bounty was paid to: No one.
3. Motion by Derek and second by Troy to approve *October* minutes and it passed.
4. Motion by Derek and second by Troy to pay checks #8200 thru #8221 in amount of \$14,063.78 for all claims and payroll in the month of *November*.
5. \$75,353.48 the actual balance in checking account before the meeting
\$0.00 the amount in CDs
\$75,353.48 in total money
\$14,063.78 Total spent this month.
6. Layman Excavating was interested in purchasing the old snow plow and accessories. Eric believes salvage and parts cost would be higher than selling as is so no action was taken.
7. Derek stated that MNDOT noted the asphalt approach from 505th to US10 is up to Otto to maintain so we repaired the potholes recently.

Meeting Adjourned at 7:26 PM by Troy.

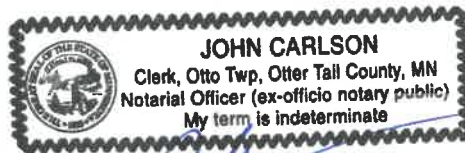


Signature of Chairman: _____

Minutes of the October 10, 2022, Regular Meeting of Otto Township Board

1. Meeting called to order by Troy Salo at 7:05 PM. Persons present were Supervisors Troy Salo, Derek Geiser, Todd Lorentz, Clerk John Carlson, Treasurer Conrad Mack. Nick Rohr. Larry Greiger.
2. Gopher Bounty was paid to: No one.
3. Motion by Derek and second by Todd to approve *September* minutes and it passed.
4. Motion by Derek and second by Troy to pay checks #8181 thru #8199 in amount of \$241,765.01 for all claims and payroll in the month of *October*.
5. \$277,431.82 the actual balance in checking account before the meeting
\$0.00 the amount in CDs
\$277,431.82 in total money
\$241,765.01 Total spent this month.
6. Motion by Derek and seconded by Todd to pass the Winter Maintenance Resolution to purchase sand/salt mixture from Otter Tail County.
7. Certification of Mileage remained at 56.24 miles, same as last year.
8. Motion by Derek and seconded by Todd to pass the Sign Resolution to purchase signage from Otter Tail County. Eric will need to make up a list.
9. John spoke with Otter Tail County about the well placed on the ROW placed 400th ST. It was determined it was an MPCA well so they recommended we place Bollards around it for protection as chances of having the state move it would be challenging.
10. Greater MN Gas is reviewing installing a new gas line on West Diamond Road. Otto has no formal permits for easement work but would like it to serve all residents along the line.

Meeting Adjourned at 7:28 PM by Troy.

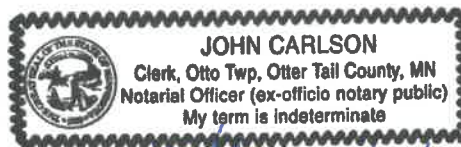


Signature of Chairman: _____

Minutes of the September 12, 2022, Regular Meeting of Otto Township Board

1. Meeting called to order by Troy Salo at 7:03 PM. Persons present were Supervisors Troy Salo, Derek Geiser, Todd Lorentz, Clerk John Carlson, Treasurer Conrad Mack. Jeff & Aiden Krosh. Bill & Michelle Laymen. Al Linda. Sher Elkin. Preston Riewer.
2. Gopher Bounty was paid to: Al Linda 34 pocket. Preston Riewer 62 pocket.
3. Motion by Troy and second by Todd to approve *August* minutes with one correction and it passed.
4. Motion by Troy and second by Todd to pay checks #8165 thru #8180 in amount of \$38,162.60 for all claims and payroll in the month of *September*.
5. \$204,492.96 the actual balance in checking account before the meeting
\$0.00 the amount in CDs
\$204,492.96 in total money
\$38,162.60 Total spent this month.
6. Approved an approach request without a culvert for Roger Krause on Parcel 47000310203000 south side of Boys Shore Road. It was also noted that the County no longer has any intention of rerouting Boy's Shore as he had previously discussed on this parcel.
7. Signed Promissory Note from Farmers & Merchants State Bank for \$110,730 with two annual installments and a Maturity of 9-1-2024 for the new grader.
8. Received notice of intent to have an additional 1,500 head of swine at Big Pine Pork LLC.
9. Jeff Krosh noted the dead-end sign on East Diamond Road is missing.
10. Aiden Krosh attended to obtain a Cub Scout merit badge.
11. 505th Railroad temporary closing for repairs near the landfill had not given us any prior notice.

Meeting Adjourned at 7:42 PM by Troy.

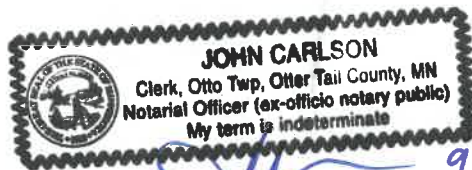


Signature of Chairman: _____

Minutes of the August 8, 2022, Regular Meeting of Otto Township Board

1. Meeting called to order by Troy Salo at 7:00 PM. Persons present were Supervisors Troy Salo, Todd Lorentz, Clerk John Carlson, Treasurer Conrad Mack. Patrol Operator Eric Bakka. Roger Krause.
2. Gopher Bounty was paid to: Matt Maunumaki 42 Pocket.
3. Motion by Troy and second by Todd to approve *July* minutes and it passed.
4. Motion by Troy and second by Todd to pay checks #8153 thru #8164 in amount of \$29,279.50 for all claims and payroll in the month of *August*.
5. \$233,698.02 the actual balance in checking account before the meeting
\$0.00 the amount in CDs
\$29,279.50 in total money
\$233,698.02 Total spent this month.
6. Roger Krause dropped off information on Parcel 47000310203000 along Boys Shore Road. The County is requesting a larger easement from him to allow for repositioning of the township road to adjoin Hwy 54 perpendicular to the corner. Roger does not want any more of his land taken for this work and requests the township help. The County has not reached out to Otto at this point.
7. Signed the Certification of the Levy as decided at the March Annual meeting to be \$22,000 to General Fund, \$80,000 to Road & Bridge, and \$18,000 to Fire. This remains unchanged from last year.
8. Motion by Troy and second by Todd to modify the July approval to purchase a new Road Grader from Ziegler Cat. Total cost to the town approved is \$221,300, of which includes a deduction of \$30,000 to trade in the existing machine and addition of \$7,000 of extras. Otto will finance up to half of the total cost of \$110,650 to be paid off as funds allow. Conrad will set this up at Farmer's & Merchant's Bank in NYM.
9. Discussed reshaping ditches along portions of 490th.
10. Culvert to be replaced on 380th.
11. Sign repair is needed for some that were damaged or stolen.

Meeting Adjourned at 8:09 PM by Troy.



Signature of Chairman: _____

Minutes of the July 11, 2022, Regular Meeting of Otto Township Board

1. Meeting called to order by Troy Salo at 7:07 PM. Persons present were Supervisors Troy Salo, Derek Geiser, Todd Lorentz, Clerk John Carlson, Treasurer Conrad Mack. Nick Rohr.
2. Gopher Bounty was paid to: Tom Morgenroth 137 Pocket.
3. Motion by Derek and second by Todd to approve *June* minutes and it passed.
4. Motion by Troy and second by Derek to pay checks #8133 thru #8152 in amount of \$34,408.85 for all claims and payroll in the month of *July*.
5. \$265,992.76 the actual balance in checking account before the meeting
\$0.00 the amount in CDs
\$265,992.76 in total money
\$34,408.85 Total spent this month.
6. Motion by Troy and second by Derek to appoint the following Election Judges: John & Sarah Carlson, Linda Salo, Maria Theisen, Dyann Tigges, Mari Willie, Jennifer Parta, Shari Krause, Donna Gieser, Todd Lorentz, and Kim Huebsch.
7. Motion by Troy and second by Derek to approve purchase of \$214,300 for a new Road Grader from Ziegler Cat including trading in existing machine. Conrad to review short term financing with the intent to pay off by the end of the calendar year.
8. All dust control is now complete.
9. One letter was sent to George Maunumaki in section 24 regarding noxious weeds during inspections from the annual tour.
10. Otto to contact the County regarding a well they drilled in the R.O.W. on Diamond Road near the landfill.

Meeting Adjourned at 8:07 PM by Troy.

A circular notary seal for John Carlson, Clerk of Otto Township, Otter Tail County, MN. The seal contains the text: "JOHN CARLSON", "Clerk, Otto Twp, Otter Tail County, MN", "Notarial Officer (ex-officio notary public)", and "My term is indeterminate". A blue ink signature "JAC" and the date "8/8/2022" are written over the seal.

Signature of Chairman: _____

A large, stylized blue ink signature of Troy Salo, written over a horizontal line.

Minutes of the June 13, 2022, Regular Meeting of Otto Township Board

1. Meeting called to order by Troy Salo at 7:06 PM. Persons present were Supervisors Troy Salo, Derek Geiser, Todd Lorentz, Clerk John Carlson, Treasurer Conrad Mack. Michelle Layman, Dennis Tigges, County Commissioner Dan Bucholtz, Dan & Elaine Bentley
2. Gopher Bounty was paid to: Troy Salo 16 pocket; Austin Geiser 44 pocket.
3. Motion by Derek and second by Todd to approve *May* minutes and it passed.
4. Motion by Troy and second by Todd to pay checks #8117 thru #8132 in amount of \$8,880.36 for all claims and payroll in the month of *June*.
5. \$244,546.50 the actual balance in checking account before the meeting
\$0.00 the amount in CDs
\$244,546.50 in total money
\$8,880.36 Total spent this month.
6. Town Website is now live. www.ottotownshipmn.org
7. Layman Excavating gave quote of \$9.25 per Ton of gravel placed.
8. Layman Excavating noted that they have been maintaining 513th Ave at their gravel pit location at no cost to the township due to excess traffic they have added.
9. Accepted MN Demographic center population estimate of 608 persons and 217 households.
10. Dennis Tigges requested roads to be bladed timelier after rain events.
11. Bentley's requested 510th Ave be repaired as was in poor shape. Possibly culvert/drainage issues to review.
12. Dan Bucholtz, County commissioner introduced himself as Otto will be moving into his district.
13. Board will review trees in right of way on Quiet Waters during weed/road tour on 6/28/22.

Meeting Adjourned at 8:22 PM by Troy.



John Carlson 7/11/22

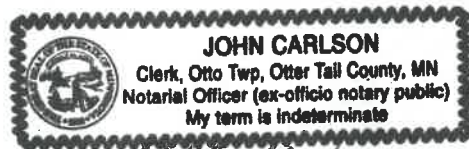
Signature of Chairman: _____

Troy Salo

Minutes of the May 9, 2022, Regular Meeting of Otto Township Board

1. Meeting called to order by Troy Salo at 7:06 PM. Persons present were Supervisors Troy Salo, Derek Geiser, Todd Lorentz, Clerk John Carlson, Treasurer Conrad Mack, Patrol Operator Eric Bakka, Pat Seavert, Kim Hepola, Boone Caughey, Stephanie & Paul Hoyhtya.
2. Gopher Bounty was paid to: Paul Hoyhtya 84 pocket.
3. Motion by Derek and second by Todd to approve *April* minutes and it passed.
4. Motion by Troy and second by Todd to pay checks #8098 thru #8116 in amount of \$19,897.08 for all claims and payroll in the month of *May*.
5. \$199,827.30 the actual balance in checking account before the meeting
\$0.00 the amount in CDs
\$199,827.30 in total money
\$19,897.08 Total spent this month.
6. Boone Caughey walked us through the demo version of the new town website.
7. Perham EMS is pursuing a new taxing district.
8. County Commissioner districts were reorganized due to the 2020 Census, Otto is District 1.
9. MPCA gave notice of intent to reissue the landfill permit.
10. Troy motion and Derek second to pass Resolution to spend ARPA Funds on the lost revenue replacement category.
11. Discussed potential of receiving asphalt pavement bids for Oak Point Road.
12. 500th Ave minimum maintenance road and now others have been subject to damage from Manure Hauling operations.
13. Approved approach request for Hoyhtya at parcel #47000990455000 with no culvert.
14. Dust Control and gravel projects for the year were discussed.

Meeting Adjourned at 8:12 PM by Troy.



JCC 6/13/2022

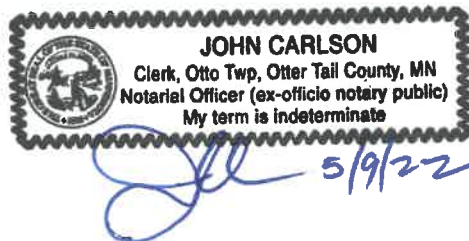
Signature of Chairman: _____

Troy Salo

Minutes of the April 11, 2022 Regular Meeting of Otto Township Board

1. Meeting called to order by Troy Salo at 7:08 PM. Persons present were Supervisors Troy Salo, Derek Geiser, Todd Lorentz, Clerk John Carlson, Treasurer Conrad Mack.
2. Gopher Bounty was paid to: No one
3. Motion by Derek and second by Todd to approve *March* minutes and it passed.
4. Motion by Troy and second by Todd to pay checks #8083 thru #8097 in amount of \$7,267.00 for all claims and payroll in the month of *April*.
5. \$203,517.90 the actual balance in checking account before the meeting
\$0.00 the amount in CDs
\$203,513.90 in total money
\$7,267.00 Total spent this month.
6. Derek made motion and second by Todd to nominate Troy as Chairman.
7. The following fees were updated at the reorganizational meeting. Hourly Wage for Clerk/Treasurer (above normal duties) to \$20/hour. Election judges to \$17/hour. Patrol Operator/Snow Plowing outside of township to \$100/hour. The rest to remain the same.
8. The bridge on 390th requires some repairs found during the County's annual inspection.
9. Derek motion and Todd second to hire Turn2Creative to build a town website.
10. Arivg gave notice of work in ROW along the river road.
11. West Central Environmental gave notice of exploratory soil borings near the landfill.
12. Approved approach request for Ricky Walk at parcel #47000050033000 with no culvert.
13. Dust control is up \$0.06/gallon.

Meeting Adjourned at 8:20 PM by Troy.



Signature of Chairman: _____

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138 Annual Meeting Minutes

March 9, 2021

Clerk John Carlson called the 138th Annual Meeting of the Otto Township to order at 8:05 pm with eleven citizens present including: Dennis Tigges, Dyann Tigges, Paul Klinnert, Conrad Mack, Todd Lorentz, Derek Geiser, John Carlson, and Troy Salo.

Nominations were made for meeting moderator. Dyann Tigges was elected to chair the meeting. Derek Geiser made motion, Paul Klinnert second.

The Clerk read the minutes of the 2020 Annual Meeting. Motion by Derek Geiser and seconded by Todd Lorentz to accept the minutes with two corrections. Motion carried.

Board of Audit Report was posted.

Treasurer's Report

Treasurer Conrad Mack presented the Treasurer's report. Otto Township began 2021 with the following balances:

General Fund	\$26,475.58
Road and Bridge	\$105,941.29
Fire Fund	\$19,858.46
Total in all Funds	\$152,275.33

Fund balances March 9, 2021, were:

General Fund	\$23,065.10
Road and Bridge Fund	\$115,765.43
Fire Fund	\$19,997.86
Total in all funds	\$158,828.39

Troy Salo motioned and Dennis Tigges seconded to file the treasurer's report, motion carried.

Levy

Per recommendation from Treasurer Conrad Mack, Paul Klinnert motioned, and Troy Salo seconded to leave the levy same for 2022 as the prior year and as follows:

General Fund	\$22,000
Road & Bridge	\$80,000
Fire Fund	\$18,000
Total Levy for 2022	\$120,000

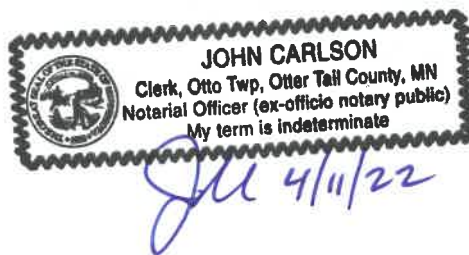
Road Report

Road & Bridge budget for 2020 was set the same as previous year at \$135,500. We spent \$109,893.05 and therefore came in under. Chemical cost was \$848.70 less than last year at a total of \$21,618.80, of which some is reimbursed by residents. Fuel/Lube cost was at \$3,200 which was approx. half of the prior year. Repair and Maintenance of equipment was at \$2,745, which was well below spent the last couple years. Spent \$62,594 on gravel and re-building roads which is an increase of approx. \$10,000. New Roads approved where 478th Ave, 371st Street, and Olsen's road down by the access. Plan to do some road reclaiming this year. Budgeted \$5,000 for extensive brush removal on the lake roads for the years 2021 and 2022 each.

Minutes of the March 2, 2022 Regular Meeting of Otto Township Board

1. Meeting called to order by Troy Salo at 7:00 PM. Persons present were Supervisors Troy Salo, Derek Geiser, Todd Lorentz, Clerk John Carlson, Treasurer Conrad Mack.
2. Gopher Bounty was paid to: No one
3. Motion by Troy and second by Todd to approve *February* minutes and it passed.
4. Motion by Troy and second by Todd to pay checks #8068 thru #8081 in amount of \$8,637.62 for all claims and payroll in the month of *February*.
5. \$178,532.34 the actual balance in checking account before the meeting
\$0.00 the amount in CDs
\$178,532.34 in total money
\$8,637.62 Total spent this month.
6. Board of Audit was held at 6PM.
7. Troy motion and second by Derek to pass Resolution Re-establishing the town hall as the polling place for 2022.
8. We are reviewing trade in value and costs to replace the patrol.
9. Peter Mursu snow plowing bill will be voided for work he did for the township and snow removal.
10. Discussed asphalt of roads if citizens would like to have completed such as on Oak Point. Takes a 70% supermajority of residents and the township needs to get the estimate and run the project. Work can be assessed to the residents per lot.

Meeting Adjourned at 7:31 PM by Troy.



Signature of Chairman: _____

Minutes of the February 14, 2022 Regular Meeting of Otto Township Board

1. Meeting called to order by Troy Salo at 7:00 PM. Persons present were Supervisors Troy Salo, Derek Geiser, Todd Lorentz, Clerk John Carlson, Deputy Treasurer Dyann Tigges. Patrol Operator Eric Bakka. Pat & Dale Seavert.
2. Gopher Bounty was paid to: No one
3. Motion by Derek and second by Troy to approve *January* minutes and it passed.
4. Motion by Troy and second by Derek to pay checks #8052 thru #8067 in amount of \$5,774.19 for all claims and payroll in the month of *January*.
5. \$178,532.34 the actual balance in checking account before the meeting
\$0.00 the amount in CDs
\$178,532.34 in total money
\$5,774.19 Total spent this month.
6. Pat & Dale Seavert, Fire Number 36670, submitted paperwork and request for an encroachment to only be 7' to the right of way on Oak Point Road for a proposed mount septic system. Troy gave a motion and Todd second to approve the request. The findings of fact were:
 - a. Adjacent neighbor's systems also encroached the right of way.
 - b. Oak Point only has a 30' right of way.
 - c. Patrol operator agreed that it should not affect maintenance operations.
 - d. Otto Township should not be held liable for damage during maintenance operations or use of the roadway.
7. New York Mills fire meeting discussed possibility of Bluffton Fire Department integrating with Mills.
8. Further discussion on the potential to move the Patrol Operator position into a more full-time position with salary was discussed. Still working out the details.
9. Discussed possible purchase of Fmower for Patrol Operator to take on as part of their duties.

Meeting Adjourned at 8:45 PM by Troy.

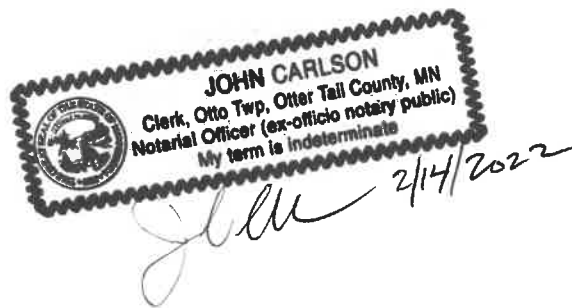


Signature of Chairman: _____

Minutes of the January 10, 2022 Regular Meeting of Otto Township Board

1. Meeting called to order by Troy Salo at 7:04 PM. Persons present were Supervisors Troy Salo, Derek Geiser, Clerk John Carlson, Treasurer Conrad Mack. Eric Bakka
2. Gopher Bounty was paid to: No one
3. Motion by Derek and second by Troy to approve *December* minutes and it passed.
4. Motion by Troy and second by Derek to pay checks #8032 thru #8051 in amount of \$7,058.83 for all claims and payroll in the month of *January*.
5. \$182,715.11 the actual balance in checking account before the meeting
\$0.00 the amount in CDs
\$182,715.11 in total money
\$7,058.83 Total spent this month.
6. Possible change in ARPA fund requirements to allow transferring to the General Fund. Discussed replacing the Road Grader and/or constructing a lean-to addition to the town hall.
7. Passed Resolution identifying annual polling place to be the town hall.
8. Submitted annual noxious weed control report to the county.
9. Received \$2,146.08 stock buy out from the New York Mills Co-op.
10. No shoulder signs were installed on 500th Ave & 340th St near the pond. Still want to add Road Subject to Flooding signs yet.
11. Quiet Waters has trees planted in the right of way we need to review removing.
12. Plan to reclaim roads this spring; was not completed last year.

Meeting Adjourned at 8:18 PM by Troy.



Signature of Chairman: _____