

Otto Township's  
Culvert & Approach Policy  
Updated October 7, 2014

The Township of Otto will pay up to \$200 for culverts where needed for access from township roads to private property with the following conditions and stipulations:

1. All culvert requests must be in writing, be accompanied by a location map and the site be marked by flags at the time of application. Attach all applicable documents to this form.
2. All culvert requests must state location and reasons for the approach.
3. The township will provide no fill dirt except for cases where the township deems such fill necessary for the benefit of the township.
4. Culverts provided by the township are not to be more than one culvert per residence or one culvert per 40 acres except in special cases at the discretion of the town board.
5. No installation of a culvert is to be provided by the township except in cases where road construction or rebuilding necessitates removal and re-installation of culverts and or approaches.
6. All requests for approaches, even if culverts are not required, are to be handled in the same manner as where culverts are required.
7. The town board determines if a culvert is needed or not for all approach requests.
8. All approaches will need a 16 foot top with a 26 foot base with 4 to 1 side slopes except where use necessitates differently. This will be determined by the town board.
9. I \_\_\_\_\_ (Name) request a culvert at \_\_\_\_\_ (Address) in section \_\_\_\_\_ of Otto Township. Once approached and placed, any additional changes to culvert will be at owner's expense.
10. Notify township when completed for inspection. If it doesn't meet specifics, must be fixed within 90 days. We reserve the right to repair and bill at your expense.
11. Reimbursement for culvert will be made after final inspection and upon written request.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_

Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Culvert Required as determined by the Township: \_\_\_\_\_ YES \_\_\_\_\_ NO